



## Welcome to Your New Home!!

### ***A few things you need to know for a smooth move in:***

Be sure to call all utility companies and have utilities turned on in your name. *Start Date* is the day your lease starts.

**Electric – Ameren UE** 800.552.7583 or sign up online at <http://www.ameren.com/missouri/csc>

**Gas – Laclede Gas** 314.621.6960 or toll free: 800.887.4173

**Water – Missouri American Water** 800.430.0820 or online at <https://wss.amwater.com/selfservice-web/login.do>

**Sewer – Metropolitan St. Louis Sewer District (MSD)** 314.768.6260 \*Check your lease. It may state that MSD bill is to be paid with your rent (pg. 1 & 3)

**Trash** Check with your city hall. Companies vary depending on location. \*Check your lease! It may state that your trash is to be paid with your rent (page 1 & 3).

### ***Paying your rent is easy!!***

- 1) Go to any USBank and use the enclosed deposit slip and deposit directly into our account. Refer to pg 1 of your lease for the account number to use. **YOU MUST HAVE YOUR ADDRESS ON THE DEPOSIT SLIP OR IT WILL NOT BE CREDITED TO YOUR ACCOUNT!!**
- 2) Mail Money Order or Cashier's Check. Never mail Cash. We do Not accept checks!

Green Son Improvements  
3323 Marshall Ave  
St. Louis, MO 63114

- 3) Deliver to office at address above. Office hours are M-F 9-1.
- 4) Pay online at the website. *\*\*Please be aware there is a 4% processing fee for this option.\*\**

### **Maintenance and Repairs:**

Please call or email as soon as you can to make us aware as soon as possible. It can't get fixed if we don't know about it. Be sure to give us the address, the issue, and the best time and number to reach you at. **314.858.6770** or **Brian@GreenSonImprovements.com**